**Country: Cameroon**

**Annual Work Plan 2021**

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| **Project Title** | **Accelerator Lab Cameroon** |
| **UNSCDF Outcome(s):** | **Outcome 1:** By 2026, more people, especially youth, women and socially and economically vulnerable groups, including refugees and internally displaced persons (IDPs), benefit equitably from increased opportunities in a green, diversified, transformative, resilient, and inclusive economy that creates decent jobs in productive sectors.  **Output 1.2:** Very small and medium-sized enterprises, cooperative societies, and start-ups,  led primarily by youth, women, and vulnerable groups, have better access to inclusive financing  mechanisms.  **Output 1.3:** The capacities of institutions, very small and medium-sized enterprises, cooperative societies, and start-ups led primarily by youth, women and vulnerable groups are strengthened for an effective contribution to the transformation of the economy.  **Output 2.1.7:** Increased equitable and sustainable access of youth aged 15-35 to vocational training and learning opportunities, relevant to the productive sector. |
| **Expected CPD Outcome(s):**  *(Those linked to the project and extracted from the CPD)* | **Outcome 1:** By 2020, women and youth have increased and equitable access to decent employment opportunities and are more economically independent. |
| **Expected Output(s):**  *(Those that will result from the project and extracted from the CPD)* | **Output 1:** New and Potential partnerships/donors are mobilized and sensitized on the Accelerator Lab initiative   * *Indicator 1.1: Number of partners/donors identified and informed about the programme* * *Indicator 1.2: Number of new and unconventional development partners identified and worked with*   **Output 2:** Self-employment and socio-professional integration mechanisms for young people are strengthened   * ***Indicator 2.1:*** *Number of young people who benefit from programmes which promote their self-employment and integration into the labor Market* * ***Indicator 2.2:*** *Number of solutions identified with potential to promote self-employment and socio-professional integration of young people into the labor market.* * ***Indicator 2.3:*** *Number of young people who benefit from locally tapped and identified solutions which promote their transition and integration into descent and gainful employment*   **Output 3: Innovative work approaches are adopted and scaled through Accelerator lab methods and tools**   * *Indicator 3.1: Number of Country Office Programmes scaled through Accelerator lab methods and tools* * *Indicator 3.2: Number of partners who adopt and adhere to Accelerator development approaches*   **Output 4: Project Management** |
| **Implementing Partner:** | UNDP Accelerator Lab |
| **Responsible Parties:** | UNDP, Government Partners, Private Sector, Academia’s, Development partners, Communities |

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| **Brief Description**  The Accelerator Lab in Cameroon, like its 91 colleagues around the world, has set itself the objective of revolutionizing the practices of development implementation. In an environment of scarcity of resources, it intends to contribute to the implementation of more effective policies, which should be based on tested and proven solutions within the context of small-scale experiments before being replicated. In a more complex world characterized by multiple challenges, the lab will work on accelerating the response cycle to development problems by mobilizing local innovations, including promoting them for technological, economic, and social change. The Lab in Cameroon will combine and align its methods and tools to that of diverse Country Office teams to accelerate learning on prioritized challenges related to addressing youth unemployment and promoting young people’s access to entrepreneurship. |

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| **Project Period: January 2021 - December 31, 2021**  **Atlas Award ID: 00129246**  **PAC Meeting Date :** | **Project budget: 371,291.00 USD**   * **100, 000 for Programme Implementation** * **Balance of 271, 291.00 USD to cover salaries for three lab Heads and other office contributions** |

Agreed by ( )

Agreed by (UNDP CO)

# Annual Work Plan

**Year: 2021**

The Annual Work Plan (AWP) of the **Cameroon Accelerator lab is centred around addressing complex development challenges. This year, the lab will focus besides other challenges on addressing youth unemployment related issues and access to entrepreneurship opportunities.** This frontier challenge assigned to the lab based on and aligned to Country Office and National development priorities is elaborated on below around the 3 project Outputs. This also includes activities related to the project management arrangements and monitoring & evaluation:

**Output 1: New and Potential partnerships/donors are mobilized and sensitized on the Accelerator Lab initiative**

This output will enhance partnerships with traditional and non-traditional actors to rethink 21st century development. Our first move and entry point to identifying potential partner will be an official launch ceremony of the lab at the National level. Through the Lab’s methods and tools, the aim of this output will be to support the global accelerator lab efforts to change the way UNDP as an organization thinks, invest, and does development. Unusual actors on the development scene will be spotlighted within the framework of this output and stakeholders from government, private sector, development agencies and communities will be sensitized on the Lab initiative during lab events such as workshops, open-door events, Monthly think-tanks, AccLab Cafés, publication of lab reviews, etc. The goal of this output is also to identify scaling partners for the lab who will participate in experiments on related development challenges to influence social and economic change and accelerate learning on what works and what doesn’t for development. This output will also provide niches for funding to scale local/grassroot solutions of young people. It will give way on encouraging innovation for systems change by promoting a change in the way UNDP as a system does things for a smoother interaction with the outside system.

**Output 2: Self-employment and socio-professional integration mechanisms for young people are strengthened**

In this output, the Lab will work on accelerating processes and improving policies that promote and improve young people’s smooth integration into the labor market or self-employment. Realizing the objectives of this output will entail; Organization of exploration workshops and solution safaris with the different stakeholders; Carrying out small scale experiments on innovative ways to promote socio-professional integration and entrepreneurship for youths in the 21st century; Organization/Participation in strategic meetings with key actors for the growth of entrepreneurial ecosystem and ; Organization of a Professional Orientation Fair to allow young Cameroonians identify promising fields, including best options on how to organize their academic career.

**Output 3: Innovative work approaches are adopted and scaled through Accelerator lab methods and tools**

To achieve its development objectives and to contribute to those of the Country Office programmes, the Lab within the framework of this output will carry out several activities to scale local innovative and sustainable solutions that accelerate/promote social and economic change. Priority areas chosen include the environmental and sustainable development sector, and the decentralization and governance sector for now. Targeted activities for the realization of this output will include; Organization of a solutions safari to identify innovations for a smooth transition into a green economy (environment, climate change, governance, etc) with focus on promoting sustainable cities; Organization of a Hackathon on digital technologies aimed at promoting decentralization; Organize collective intelligence and exploration workshops to reimagine local development and transition to a green economy; Organization of a local solution fairs; Organize a solutions safari to tap locally sourced solutions which address development challenges; Identify and develop a portfolio of local innovative practices (lead users or positive deviants).

ANNUAL WORK PLAN SYNOPSIS AND BUDGET

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Expected Output** | **Proposed activities** | **Budget details** | **Time Frame** | | | | **Key stakeholders** | **Proposed Budget** | | |
| **Q1** | **Q2** | **Q3** | **Q4** |  | **Amount (USD)**    **Amount (USD)** | **source of funding** | **Comments** |
|  |  |  |  |  |  |  |  | **source of funding** | **Comments** |
| **Output 1: New and Potential partnerships/donors are mobilized and sensitized on the Accelerator Lab initiative** | | | | | | | | | | |
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| Communication and advocacy  Resource/partnership mobilization | Organization of the official launch ceremony of the Accelerator Lab | Production of flyers and banners; anti COVID kits; media coverage; gadgets production; roll up, hiring of stands, DSA payments for youth innovators from the 10 regions, etc. |  |  |  |  | Government Ministries, UN agencies, development partners, CSOs, Academia, Artists, etc. | 20000 | Acc Lab |  |  |
| Organization of 4 Acclab Cafes | Hall rental; flyers and banners; coffee break | A | A | A | A | Embassies; Ministers; incubators; academia; media | 1000 | Acc Lab |  |  |
| Organization of monthly think tank meetings | - | A | A | A | A | Intellectuals; Innovators; influencers; researchers | 0 |  |  |  |
| Organization of an annual open-door event | Production of flyers and banners; anti COVID kits; media coverage; gadgets production; roll up |  |  | A |  | Universities; civil society; private sector; CO Communication Unit | 10000 | Acc Lab |  |  |
| Production and publication of Acc Lab reviews (Weekly reflection; monthly blogs; innovation magazine) | Service provider for design and printing | A | A | A | A | Acc lab team; CO Communication Unit | 10000 | Acc Lab |  |  |
| Organize a Strategic meeting with the private sector and Fintech in Douala | Travel costs; production of flyers and visibility gadgets | A |  |  |  | Acc Lab; GICAM; UNDP Management; Incubators | 5000 | Acc Lab |  |  |
| Organize strategic meetings with potential donors (Embassies; UN agencies; International cooperations etc) | Coffee break; flyers; transportation | A | A | A | A | UNDP management; Acc Lab | 1000 | Acc Lab |  |  |
| Participation and elaboration of project proposals | - | A | A | A | A | Acc lab team with colleagues | 0 |  |  |  |
| **Total 1:** | | | | | | | | **27000** |  |  |  |
| **Output 2:** **Self-employment and socio-professional integration mechanisms for young people are strengthened** | | | | | | | | | | |  |
| Fostering entrepreneurship/self-employment | Organization of an Exploration Workshop and a Solution Safari with the different stakeholders | Hall rental; flyers and banners; coffee break; anti COVID kits; media coverage; gadgets production; roll up | A |  |  |  | Government; private sector; Academia; Youth Innovators; Influencers; Researchers | 10000 | Acc Lab |  |  |
| Travel costs |  |
| Carry out small scale experiments on innovative ways to promote entrepreneurship in the 21st century | Travel costs; experimentation costs | A |  |  |  | Embassies; Ministers; incubators; academias; media | 10000 | Acc Lab |  |  |
|  |  |
| Organization/Participation in strategic meetings with key actors for the growth of entrepreneurial ecosystem | Travel; transportation; coffee break | A | A | A | A | Intellectuals; Innovators; influencers; researchers | 1000 | Acc Lab |  |  |
| Broadcast of success stories programs (Instant Tech etc) | Broadcast/media fees | A | A | A | A |  | 1000 | Acc Lab |  |  |
| Promoting the socio-professional integration of young people in the labor market | Organization of an Exploration Workshop and a Solution Safari with the different stakeholders | Hall rental; flyers and banners; coffee break; anti COVID kits; media coverage; gadgets production; roll up |  | A |  |  | Intellectuals; Innovators; influencers; researchers | 10000 | Acc Lab |  |  |
| Carry out small scale experiments on innovative ways to promote socio-professional integration of youths in the 21st century | Travel costs; experimentation costs |  |  | A |  | Embassies; Ministers; incubators; academias; media | 10000 | Acc Lab |  |  |
| Organization of a Professional Orientation Fair to allow young Cameroonians to identify promising fields but also to better organize their academic career | Hall rental; flyers and banners; coffee break; anti COVID kits; media coverage; gadgets production; roll up | A |  |  |  | Students; Academias; HR experts; private sector | 15000 | Partners |  |  |
| **Total 2:** | | | | | | | | **57000** |  |  |  |
| **Output 3: Innovative work approaches are adopted and scaled through Accelerator lab methods and tools** | | | | | | | | | | |  |
| Governance/ Decentralization: support to the digitization of administrative processes, in order to improve the quality of service to users and the identification of local innovations | Organize a solutions safari to identify innovations in economic decentralization and governance focused on better cities of tomorrow | Travel costs; logistics |  |  | A |  | Local authorities; indeginous people; administrative autorities etc | 10000 | Governance Unit |  |  |
| Organize a Hackathon on digital techs aimed at promoting decentralization | Media coverage; experts perdiem; visibility gadgets; grants for laureates |  | A |  |  | Intellectuals; Innovators; influencers; researchers; incubators; media | 60000 | Governance Unit |  |  |
| Organize collective intelligence workshops at municipal and regional levels to reimagine local development and governance | Hall rental; flyers and banners; coffee break; anti COVID kits; media coverage; gadgets production; roll up |  | A |  |  | Intellectuals; Innovators; influencers; researchers; incubators; media | 10000 | Governance Unit |  |  |
| Organization of a Digital Business Solutions Fair on digitization. | Hall rental; flyers and banners; media coverage; gadgets production; roll up |  |  | A |  |  | 5000 | Acc Lab |  |  |
| Environment: Creation and institution of an early warning device (climate alert device) which guards against natural disasters within the national territory | Organize an exploration workshop to tap real-time information on achieving sustainable cities | Hall rental; flyers and banners; coffee break; anti COVID kits; media coverage; gadgets production; roll up |  |  | A |  | Intellectuals; Innovators; influencers; researchers; incubators; media | 10000 | Environment Unit |  |  |
| Organize a Solutions Safari to tap locally sourced solutions which guard against natural disasters and their effects | Travel costs; logistics; visibility |  |  | A |  | Local authorities; indeginous people; administrative autorities etc | 5000 | Environment Unit |  |  |
| Organize a digital innovation contest (Hackathon) on early warning systems on natural disasters | Media coverage; experts perdiem; visibility gadgets; grants for laureates |  |  | A |  | Intellectuals; Innovators; influencers; researchers; incubators; media | 60000 | Environment Unit |  |  |
| Identify and develop a Portfolio of local innovative practices (lead users or positive deviants) | Travel costs; experimentation costs |  |  |  | A | Embassies; Ministers; incubators; academias; media | 10000 | Acc Lab |  |  |
| **Total 3:** | | | | | | | | **170000** |  |  |  |
| **Output 4 : project management** | | | | | | | | | | |  |
| Operating expenses | Staff salaries |  | A | A | A | A |  | 150000 | Acc Lab |  |  |
| Trainings and capacity building |  | A | A |  |  |  | 5000 | Acc Lab |  |  |
| Purchase orders |  | A | A | A |  |  | 20000 | Acc Lab |  |  |
| Monitoring & Evaluation | Official launch of the Acc Lab |  | A |  |  |  |  | 5000 | Acc Lab |  |  |
| **Total 4:** | | | | | | | | **200000** |  |  |  |
|  | | | | | | | | |  |  |  |
| **Total global:** | | | | | | | | **454000** |  |  |  |

# INDICATORS AND MILESTONES

| **EXPECTED OUTPUTS** | **OUTPUT INDICATORS** | **BASELINE** | | **MILESTONES AND TARGETS** | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Value** | **Year** | **2021** | | | | **2022** | | |
| **Q1** | **Q2** | **Q3** | **Q4** | **Q1** | **Q2** |
| **Output 1.**  New and Potential partnerships/donors are mobilized and sensitized on the Accelerator Lab initiative | **Indicator 1.1:** Number of partners/donors identified and informed about the programme | **20%** | **2020** | 30% | 30% |  |  |  |  |
| **Indicator 1.2:** Number of new and unconventional development partners identified and worked with | **0** | **2020** | **5** | **5** | **5** | **5** |  |  |
| **Indicator 1.3:** Number Accelerator Lab reviews published | **1** | **2020** | **3** | **3** | **3** | **3** |  |  |
| **Indicator 1.4:** Number of Monthly Think-tanks/ Acclab Cafés Organized | **0** | **2020** | **1** | **1** | **1** | **1** |  |  |
| **Output 2.**  Self-employment and socio-professional integration mechanisms for young people are strengthened | ***Indicator 2.1:*** *Number of young people who benefit from programmes which promote their self-employment and integration into the labour Market* | **500** | **2020** | **1000** | **1500** | **2000** | **2500** |  |  |
| ***Indicator 2.2:*** *Number of solutions identified with potential to promote self-employment and socio-professional integration of young people into the labor market.* | **0** | **2020** | **6** | **6** | **6** | **6** |  |  |
| ***Indicator 2.3:*** *Number of young people who benefit from locally tapped and identified solutions which promote possible transition and integration into descent and gainful employment* | **0** | **2020** | **300** | **500** | **1000** | **2000** |  |  |
| **Indicator 2.5:** Number of experiments conducted to accelerate learning on works to addressing youth unemployment in Cameroon | **0** | **2020** | **-** | **-** | **2** | **-** |  |  |
| **Output 3.**  Innovative work approaches are adopted and scaled through Accelerator lab methods and tools | ***Indicator 3.1:*** *Number of Country Office Programmes scaled through Accelerator lab methods and tools* | **0** | **2020** | **-** | **-** | **-** | **4** |  |  |
| ***Indicator 3.2:*** *Number of partners who adopt and adhere to Accelerator development approaches* | **0** | **2020** | **5** | **10** | **15** | **20** |  |  |

# Management Arrangements

The project will be implemented over a period of 24 months. It will be directly implemented by UNDP Country Office on a strategic support-based approach with the three Lab heads and in synergy with the global regional and HQ Accelerator Network Lab team. The Lab heads will work in partnership with the government, private sector, Academia, development agencies and communities to strengthen inclusive societies which promote home grown solutions to development challenges, including decent work and economic growth for young people.

The Lab will draw on learnings and on- going experiences of its global lab colleagues in almost 115 Countries to inject innovation into the organization’s DNA and pave the way to accelerating socio-economic change through leveraging on local solutions that work. While working on its first frontier challenge on youth unemployment in Cameroon, the lab will also leverage on the experiences and lessons learnt from Country office programmes addressing related issues to strengthen actions required for sustainable change. All outputs will be fully supported by the project, in partnership with CO units where partnerships or synergies have been identified where possible.

The Project Management Unit within the CO will be a team comprised of the Head of Exploration, Head of Solutions Mapping and Head of Experimentation. These three heads under the supervision of the Deputy Resident Representative and the Accelerator Lab focal point (in her capacity as CO financial Inclusion Advisor) will be responsible for the implementation as well as the reporting Phase of the project regarding the planned activities. Oversight and monitoring will be conducted in line with UNDP principles outlined in POPP, including guidelines provided by the global Accelerator lab network team.

The Project Unit will also benefit from strategic guidance and technical support from the CO existing internal capacities, namely the different project managers, the operations management team and will build on existing local and home-grown solutions developed by youth and supported by the CO to foster innovation through the project implementation.

# PROJECT ORGANISATION STRUCTURE

**Global Accelerator Lab Network**

**Head of Exploration**

**Head of Experimentation**

**Country Office Accelerator Lab Focal Point**

**Head of Solutions Mapping**

**Project Support**

**Administrative Admin Finance Assistant, Driver**

**Project Organisation Structure**

**Deputy Resident Representative**

# Monitoring Framework And Evaluation

Monitoring and evaluation will be an integral part of the implementation of the activities of the project, and this under the responsibility of the three Heads. This monitoring and evaluation will ensure that the objectives of the project are met both at the level of the various component and at the global network level level. Set targets will be tracked and activity reports prepared for documentation of lessons learned.